

## **VACANCY ANNOUNCEMENT**

P&DD invites applications for the post of Planning Advisor under one of its development project.

### **DETAILED TORS FOR PLANNING ADVISOR**

**Duty Station:** P&D Department, Khyber Pakhtunkhwa

**Duties & Responsibilities:**

- To Assist the Project Head regarding overall socio-economic aspects of the project during their selection, approval and implementation.
- Familiar with project planning, formulation, designing implementation and its operation.
- Serve as representative of the project whenever required in various Committees and meetings and all other occasions, requiring inputs relating to the project execution.
- Carrying-out close supervision of all activities during physical implementation.
- To coordinate, monitor, review, evaluate, improve the project activities and to disseminate project's performance.
- To extend the resulting model (tested, modified and documented) to all relevant development agencies in the project area and sustain it beyond the life of the project.
- To prepare project/Provincial Government's view point regarding demand and supply of resources.
- To liaise with District Government/implementing agencies for any bottle necks in the programme.
- Any other assignment, assigned as and when required.

**Qualification:**

MA/MSc or equalent qualification in Economics, Statistics, MBA and Rural Development Higher qualification in these areas will be preferred.

**Age:**

Maximum 62 years as on 1<sup>st</sup> July 2011.

**Experience:**

- 20 years in public/private sector's organization/Developments exclusively related to Planning & Development agenda against the position not below than BPS 17. However, additional experience will be preferred.
- Specific experience in the following areas will be considered as added merit.
  - Planning, identification, compilation and documentation of plans/programmes development as well as rehabilitation of disaster hit areas/districts.
  - Monitoring review, analysis of progress of performance of development initiative preferably multi-donors & multi-sectoral projects.
  - Appraisal of projects and required investments in terms of output/out come, over the specified period for socio-economic aspects as well as promotion of community uplift/mobilization for overall area development.
  - Preparation of umbrella/multi-sectoral and reforms oriented project PC-Is.
  - Updated on the standing policies and guidelines for project management, monitoring, review, etc.

Interested individuals may sent their application along with CV latest by July 25, 2011 to the undersigned.

**(Muhammad Ali)**  
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